

# MINUTES

## South of Market Community Stabilization Fund -- Community Advisory Committee

**June 16, 2013**

**5:30 PM**

### Meeting Location

1 South Van Ness Avenue  
5<sup>th</sup> Floor  
San Francisco, CA 94103  
Ph: 415.348.8042

### Community Advisory Committee (CAC)

Bernadette Borja Sy  
Sam Alicia Duke  
Conny Ford  
Allan Manalo  
Joel Merchan  
Kristian Joy Ongoco, Co-Chair  
Tom Temprano, Co-Chair

**1. CALL TO ORDER and ROLL CALL** **5 min.**

*All members of the CAC were present except Allan Manalo, who was excused.*

**2. DISCUSSION ITEM** **5 min.**

*Agenda review and meeting logistics*

**3. ACTION ITEM** **5 min.**

*Review and potentially approve minutes from last month's meeting*

*Mr. Temprano motioned to approve May Minutes. Ms. Sy seconded. May minutes approved unanimously.*

**4. DISCUSSION ITEM** **5 min.**

*Staff update, including introduction of the newest CAC member, Sam Alicia Duke, status updates on newly approved grants, and MOH's name change to the Mayor's Office of Housing and Community Development (MOHCD).*

*Ms. Duke was introduced as the newest member of the CAC, filling the Seat #3, previously occupied by Ms. Jazzie Collins. She has done extensive work with San Francisco's elderly population, sits on the TODCO Board and is an active member of SDA (Senior and Disability Action).*

*Ms. del Rosario reported that all grants are expected to be encumbered within the month of July which would allow billing to begin July 1.*

**5. DISCUSSION ITEM**

**20 min.**

*Benjamin McCloskey will provide an overview of the Mello Roos financing district, uses and restrictions.*

*Mr. McCloskey, CFO for MOH-CD, informed the CAC that there is approximately \$925,000 available in Mello Roos funds to be spent on public improvements in SoMa. The Fund will receive a total of up to \$6 million in Mello Roos funds from development fees that are restricted to infrastructure improvements.*

**6. DISCUSSION ITEM**

**15 min.**

*Update on the Fee Deferral Program, the hearing at the Planning Commission June 13, and projected fees related to projects that are due to complete in 2013.*

*Ms. Ongoco and Ms. del Rosario reported that the Fee Deferral Program, which was discussed during the May meeting, will be sunseting on June 30. As a result, all SoMa fees from the developers within the Rincon Hill Area Plan will now be due upon issuance of first construction documents, rather than upon issuance of first TCO (Temporary Certificate of Occupancy).*

**7. DISCUSSION ITEM**

**15 min.**

*The SCC (Community Council) retreat, in partnership with Rebuilding Together SF is scheduled to take place on Monday, June 17 at 9am. Their agenda includes planning for the Community Action Grants program. Ms Sy and all those who attended will provide an update on what was discussed and agreed upon.*

*My reported that the retreat was productive and that a consultant was hired to facilitate the retreat as well as assist with initiating the SCC's work, and that she would share a draft RFP for community action grants with the CAC at next month's meeting.*

**8. DISCUSSION ITEM**

**10 min.**

*Continuation of discussion regarding small sites acquisition and potential partnership*

*Ms. Ongoco and Ms. Sy described the work of Clearinghouse CDFI and proposed the possibility of investing SoMa fund dollars in Clearinghouse's Investment Fund. This would allow Clearinghouse to provide bridge financing to acquire small scale housing sites in SoMa for the purpose of stabilizing existing affordable housing stock and preventing displacement. The proposed dollar amount to invest is approximately \$250,000. Clearinghouse is able to provide funding for these types of community development projects in a more expedited fashion than the City. The CAC members agreed that this would be a worthwhile strategy to invest in for stabilizing existing residents immediately and requested that staff look into the possibility of issuing a procurement process for releasing funds to invest in Clearinghouse's fund.*

**9. DISCUSSION ITEM**

**25 min.**

*Continuation of Strategic Plan Review. This month's discussion will focus on promoting infrastructure and coordination among nonprofit organizational leaders. A draft operations plan will be discussed.*

*Ms. del Rosario informed the group that she would be going on leave beginning September 1. Prior to her departure, all grants will be encumbered, a revised website will be made active, and a prospectus, describing the Fund's purpose and accomplishments should be prepared. In order to work on the prospectus, she suggested that the CAC convene a special meeting in July to begin drafting.*

## **10. PUBLIC COMMENT**

**10 min.**

*More than forty members of the community appeared to support the work of Veterans Equity Center and to urge the CAC to consider funding the organization again now that their initial contract to provide housing and tenant counseling services will be ending in July.*

## **11. ADJOURN**

*Meeting was adjourned at 7:54 pm*

### **EXPLANATORY DOCUMENTS:**

Copies of Explanatory Documents listed in this agenda, and other related materials received by the SOMA C.S.F.C.A.C. after the posting of the agenda, are available for public inspection and/or copying at One South Van Ness, 5<sup>th</sup> Floor. Please call Claudine del Rosario at (415) 749-2519 to make arrangements for pick-up or review.

### **PUBLIC COMMENT:**

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at (415) 554-7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

### **DISABILITY ACCESS:**

One South Van Ness is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call (415) 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

The following services are available when requests are made by 12:00 p.m. of the Friday before the Committee meeting. Providing at least 48 hours' notice will help to ensure availability. For American Sign Language interpreters, use of a reader during a meeting, sound enhancement system, or for a large print copy of agenda or minutes in alternative formats, contact Claudine del Rosario at (415) 701-5614. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

### **CELL PHONES, PAGERS AND SIMILAR SOUND-PRODUCING ELECTROINC DEVICES**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Committee staff may be reached at (415) 701-5580.