

## Community Opportunity to Purchase Act Seller Declaration

The purpose of this Seller Declaration is to document that the Sale of a Multi-Family Residential Building substantially complied with San Francisco Administrative Code Chapter 41B (the "Community Opportunity to Purchase Act" or "COPA"). If you have sold a Multi-Family Residential Building, please sign, date, and return this form to the San Francisco Mayor's Office Housing Community Development (MOHCD) by no later than fifteen (15) days after the completed Sale of your Multi-Family Residential Building. Capitalized terms not otherwise defined in this Seller Declaration have the same meanings as set forth in COPA.

I (we), \_\_\_\_\_ (the "Seller"), were owners of that certain real property located at:

\_\_\_\_\_, **San Francisco, CA** \_\_\_\_\_ (the "Property")  
(APN #: \_\_\_\_\_)

Seller hereby represents and declares the following:

1. The Property was subject to the requirements of COPA for the purpose of providing Qualified Nonprofits with the right to purchase the Property.
2. Qualified Nonprofits were provided with the right to purchase the Property as required under COPA.
3. The Property was sold in substantial compliance with the requirements of COPA.
4. If applicable, I (we) have the power and authority to represent the Seller and execute this Seller Declaration.

### **SELLER:**

I (we) hereby represent and declare that the foregoing information in this Seller Declaration is accurate under penalty of perjury.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_ Name (Printed): \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_  
(If applicable) (If applicable)

Date: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>Each signature must be acknowledged by a notary public; add Notary Public Certification(s) and Official Notarial Seal(s).</b> A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.</p>
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## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)