**For Federally Funded Projects Only**

**Send a copy of this form to your Project Manager and Asian Neighborhood Design**

|  |
| --- |
| Mayor’s Office of Housing and CommunityDevelopment |
| 1 South Van Ness Avenue, Fifth Floor |
| San Francisco, CA 94103 |
| Project Manager email address: \_\_\_\_@sfgov.org |

|  |
| --- |
| Asian Neighborhood Design |
| Steve Suzuki, ssuzuki@andnet.org |
|  |

**Grantee Information:**

|  |  |
| --- | --- |
| Grantee:  | Telephone: |
| Project Name:  | Project Address  |
| Architect’s Estimate Construction Cost:  |  |
| Contact Person:  |  |
| Contact Person Email: |  |

**Re:** **Notification of Apparent Low Bidder**

This is to inform you that the following contractor has been selected as the apparent low bidder. Please send this form to AND to review the bids for Cost Reasonableness at this time for **Federally** funded projects only.

|  |  |
| --- | --- |
| The amount of the Bid is |  |
| Contractor Name |  |
| CA. State Contractor’s License Number |  |
| Contractor License Status |  |
| CA Dept. of Industrial Relations PublicWorks Contractor Registration Number |  |
| Contractor Address, City, State, Zip |  |
| Contractor Contact Person |  |
| Contractor Email Address |  |
| Contractor Telephone Number |  |
| Contractor Fax |  |

**Check Items Enclosed:**

[ ]  Bid Tabulation Sheet (MOH-12)

[ ]  Bid Forms of 3 lowest bidders (MOH-7)

[ ]  Subcontractor list (MOH-8) of 3 lowest bidders (If a Contractor has no subcontractors, please indicate so on the form.)

[ ]  "Good Faith Efforts Tracking form (MOH-17) list of M/WBEs contacted

I have verified the status of the apparent low bidder with the California State Contractors’ License Board and with the California Department of Industrial Relations Public Works Contractor Registry at <https://www.dir.ca.gov/Public-Works/Contractors.html>

|  |  |
| --- | --- |
| Authorized Grantee Signature |  |
|  |  |
| Date: |  |