# Citywide Affordable Housing Loan Committee 

San Francisco Mayor's Office of Housing and Community Development Department of Homelessness and Supportive Housing
Office of Community Investment and Infrastructure Controller's Office of Public Finance

## MEMORANDUM

## DATE: OCTOBER 16, 2020 <br> TO: CITYWIDE AFFORDABLE HOUSING LOAN COMMITTEE <br> FROM: ANNE ROMERO, SENIOR PROJECT MANAGER <br> RE: ACQUISITION OF GRANADA HOTEL, 1000 Sutter Street - up to $\mathbf{\$ 1 0}$ million

## 1. Request Summary

The Department of Homelessness and Supportive Housing (HSH) and Mayor's Office of Housing and Community Development (MOHCD) request approval of up to $\$ 10$ million in General Funds for the City's portion of acquisition costs for Episcopal Community Services (ECS) to purchase the 10 story 232 SRO room Granada Hotel, leveraging the State of California's Homekey Program award and a construction loan from the San Francisco Housing Accelerator Fund (SFHAF). The purchase price is $\$ 46$ million and, per the terms of the purchase agreement, closing must occur by November 13, 2020 with one option to extend if Homekey funds are not provided in time. The acquisition will be $100 \%$ publicly funded by a combination of the Homekey award and City funds. All other costs, including the rehabilitation, will be funded by the SF HAF construction loan, which is anticipated to be taken out by City funds within twelve months. Overall, the total development budget for acquisition, rehabilitation and initial two year capitalized operating subsidy is $\$ 65,384,010$, largely supported by the nearly $\$ 45$ million Homekey grant award.

## 2. Background

The California Department of Housing and Community Development (HCD) has made Homekey Program grant funding available for localities to purchase and rehabilitate buildings to convert them into permanent, long term housing to protect Californians experiencing homelessness as part of the State's response to COVID-19. San Francisco applied for nearly $\$ 45$ million in response to the HCD NOFA issued on July 16, 2020 to acquire and rehabilitate the 232 room Granada Hotel to convert it to permanent supportive housing. The lead applicant was HSH in partnership with ECS as developer, owner and service provider, Caritas Management as property manager and the San Francisco Housing Accelerator Funds (SFHAF) as construction lender. The project received the Homekey award of $\$ 44.8$ million on September 21, 2020 which
will go toward acquisition and operating subsidy. On October 6, 2020, the Board of Supervisors' approved the proposed transaction including executing a Standard Agreement with HCD for the Homekey funding, and matching HSH funds of up to $\$ 23$ million inclusive of acquisition funding. While the anticipated need for City acquisition funds is $\$ 6.7$ million, this request is for up to $\$ 10$ million due to the final amount of the Homekey award being in flux. This is because the appraised value of the building is somewhat lower than the acquisition price and some existing residents amongst the approximately 70 households may not meet the Homekey eligible population requirements.
The San Francisco 2019 Point-In-Time (PIT) Count found 8,035 people experiencing homelessness, a $17 \%$ increase over 2017. Racial inequalities are reflected in the City's homelessness crisis: $37 \%$ of PIT respondents identified as African-American, compared to $6 \%$ of the City's population. The PIT survey reflected that the City's homeless population is older and sicker, underscoring the need for new supportive housing. COVID-19 has disproportionately affected people of color accounting for $30 \%$ of the City's known COVID cases. To slow the spread of COVID-19 within its homelessness population, the City contracted for 2,600 temporary hotel rooms but cannot sustain these rooms permanently.

In July, Mayor Breed announced a Homelessness Recovery Plan to ensure no one sheltered during COVID becomes unsheltered. The plan calls for the acquisition/leasing of 1,500 new units and leveraging State of California Homekey funds. Based on the Homekey award for The Granada Hotel, the City, in partnership with Episcopal Community Services (ECS), will secure 232 rooms towards this goal to rapidly expand permanent supportive housing.

## 3. Borrower and Development Team Profile

The Department of Homelessness and Supportive Housing (HSH) was the lead applicant for the Homekey funds, and identified their longtime development partner Episcopal Community Services of San Francisco (ECS) to own and operate the property. HSH will fund and oversee the project, and ECS will acquire the site, rehabilitate the property, and own, operate and provide services for the 232 units of supportive housing. ECS was selected as the development partner through an RFI that HSH issued on July 24, 2020 (HSH's RFI \#HSH2020-100: Potential Permanent Supportive Housing Sites).

ECS owns, masterleases, operates and provides support services for ten of HSH's Continuum of Care, $100 \%$ permanent supportive housing properties. ECS provides on-site support services for an additional three HSH-funded, permanent supportive housing properties. By the end of 2021, ECS will own, or masterlease, operate and provide support services for an additional 347 units of HSH-funded, permanent supportive housing. Along with operating permanent supportive housing in partnership with HSH, ECS also holds the contract for the City's Adult Coordinated Entry Program (ACE).

ECS has provided essential services to homeless San Franciscans since 1983, utilizing a holistic approach that addresses the multiple causes leading to homelessness. This past year ECS has served more than 13,000 people. ECS owns and master leases over 900 units of permanent supportive housing for people formerly experiencing homelessness with all properties located in the Tenderloin and South of Market neighborhoods, with another 300+ units scheduled to be
added to its portfolio within the next 18 months. ECS provides asset management oversight and on-site support services to all of those units and partners with Caritas Management Corporation for property management services.

The San Francisco Housing Accelerator Fund (SFHAF) is collaborating on the project as construction lender to facilitate the rapid acquisition of the site and to fund the rehabilitation. SFHAF's mission is to protect San Francisco's most vulnerable populations through the creation and preservation of affordable housing. SFHAF accelerates the production and preservation of affordable housing for San Francisco's economically disadvantaged households and individuals by lending to, investing in, and directly acquiring real estate assets. The Fund provides affordable housing developers with acquisition, predevelopment, and rehabilitation financing. It offers an innovative, flexible and financially sustainable model for future housing initiatives coordinated with the public sector and fueled by its private and philanthropic partners, like Tipping Point Community, Dignity Health, The San Francisco Foundation, Crankstart, and First Republic Bank. SFHAF and ECS have worked together for three years, identifying the financial feasibility and acquisition of SRO hotels in the South of Market and Tenderloin neighborhoods and collaborating on the construction of 145 units of permanent supportive housing at 833 Bryant, which will open its doors in August 2021.

Caritas Management Corporation (CMC), property manager, has provided property management services to ECS owned and master-leased properties since 2005. As of 2018, Caritas provided property management to 10 of ECS' permanent supportive housing sites with an additional three properties being added in 2021. CMC's on-site staff have learned ECS' Harm Reduction, behavioral health approach to work with disabled and non-disabled residents who are at different stages in behavioral change to keep their units habitable and to allow for community safety and enjoyment. CMC and ECS have done this by co-locating property management and services staff allowing for constant ad hoc communication, operation as a team and facilitating the formal weekly team meetings and monthly operations meetings which feature set agendas regarding vacancies, larger issues, and rent collection. Due to CMC's staff training in trauma-informed care, the CMC staff at the ECS properties are integral to ECS' mission and CMC has been successful at property management of these sites with strong staff retention.

## Flowchart and Description of the Development Team


4. Site

Granada Hotel is a 10 story plus basement Single Room Occupancy (SRO) Hotel located at the corner of Sutter and Hyde Streets that was constructed around 1908. Granada Hotel currently has 152 vacancies out of 232 total rooms. Up to $100 \%$ of the rooms will become permanent supportive housing units after refurbishment. Existing tenants include low-income senior residents who are at-risk of homelessness and displacement due to their limited household income and the unrestricted rents. The rooms average 200 square feet in size, and approximately half contain a private bathroom. Common bathrooms on each floor serve the other units.

Address: 1000 Sutter Street
Assessor's Parcel \#: Block 0729 Lot 005
Lot Size: $\quad 9,104$ square feet
Building Type:
10 Story hotel plus basement with 232 rooms and 126 bathrooms
Construction date: Circa 1908
Basement: Basement level utility and dry storage rooms
Foundation: Concrete
Acquisition Price: $\$ 46,000,000$
Environmental Review:
Pursuant to AB 83, the following CEQA statutory exemption has been added to Health and Safety Code Section 50675.1.2 for Homekey projects:
(a) Notwithstanding any other law, the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code) shall not apply to any project, including a phased project, funded pursuant to Section 50675.1.1 if all of the following requirements, if applicable, are satisfied:
(1) No units were acquired by eminent domain.
(2) The units will be in decent, safe, and sanitary condition at the time of their occupancy.
(3) The project proponent shall require all contractors and subcontractors performing work on the project to pay prevailing wages for any rehabilitation, construction, or alterations in accordance with Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code.
(4) The project proponent obtains an enforceable commitment that all contractors and subcontractors performing work on the project will use a skilled and trained workforce for any rehabilitation, construction, or alterations in accordance with Chapter 2.9 (commencing with Section 2600) of Part 1 of Division 2 of the Public Contract Code.
(5) The project proponent submits to the lead agency a letter of support from a county, city, or other local public entity for any rehabilitation, construction, or alteration work.
(6) Any acquisition is paid for exclusively by public funds.
(7) The project provides housing units for individuals and families who are experiencing homelessness or who are at risk of homelessness.
(8) Long-term covenants and restrictions require the units to be restricted to persons experiencing homelessness or who are at risk of homelessness, which may include lower income, and very low income households, as defined by Section 50079.5, for no fewer than 55 years.
(9) The project does not increase the original footprint of the project structure or structures by more than 10 percent. Any increase to the footprint of the original project structure or structures shall be exclusively to support the conversion to housing for the designated population, including, but not limited to, both of the following:
(A) Achieving compliance with local, state, and federal requirements.
(B) Providing sufficient space for the provision of services and amenities.
(b) If the lead agency determines that a project is not subject to the California Environmental Quality Act pursuant to this section, and the lead agency determines to approve or to carry out that project, the lead agency shall file a notice of exemption with the Office of Planning and Research and the county clerk of the county in which the project is located in the manner specified in subdivisions (b) and (c) of Section 21152 of the Public Resources Code.
(c) This section shall only apply to a project for which the initial application to the city, county, or city and county where the project is located was submitted on or before April 30, 2021.
(d) This section shall be repealed on July 1, 2021.

The San Francisco Planning Department has reviewed the proposed use, rehab plan, location, zoning status, and other relevant conditions of the Project and determined that a CEQA exemption is applicable through the use of Senate Bill 35 (California Government Code Section 65913.4; "SB 35"). Pursuant to Government Code Section 65913.4, the Planning Department must complete any necessary design review within 180 days of application submittal, not including time spent waiting for applicant response to Planning Department requirements. Although Government Code Section 65913.4 allows for 180 days for Planning review, the

Homekey Program grant projects require expedited review. "Tier 1" Homekey Program grant projects must be occupied within 90 days from the date of acquisition; therefore the Planning Department is conducting its review and, assuming a complete application that meets the conditions set forth above, will issue a Notice of Final SB 35 Approval by November 15, 2020.

There is an underground storage tank which will be addressed and soils related mitigation will be needed.

The location is accessible to public transit, groceries, social services and health services. Given that the rooms do not include kitchens, nearby food programs are also critical neighborhood amenities.

Nearby amenities:

| Amenity | Distance to <br> Closest |
| :--- | :--- |
| Transit Stop | . $\mathbf{2}$ miles |
| Bus Stop: Polk \& Sutter | .2 miles |
| Light Rail Stop: Powell Street Station | .8 miles |
| Grocery Store | . $\mathbf{3}$ miles |
| Trader Joe's, <br> 1095 Hyde St, <br> San Francisco, CA 94109 | .3 miles |
| Whole Foods Market, <br> 1765 California St, <br> San Francisco, CA 94109 | .5 miles |
| Health Facility | $\mathbf{. 5}$ miles |
| St. Francis Memorial Hospital <br> 900 Hyde St, <br> San Francisco, CA 94109 | .1 miles |
| St. Anthony's Medical Clinic, 150 Golden Gate Ave 2nd floor, San <br> Francisco, CA 94102 | .6 miles |
| Book-Lending Public Library | $\mathbf{. 6}$ miles |
| San Francisco Public Library, 100 Larkin St, <br> San Francisco, CA 94102 | .6 miles |
| Pharmacy | $\mathbf{2}$ miles |


| Walgreens Pharmacy, | .2 miles |
| :--- | :--- |
| 1300 Bush St, |  |
| San Francisco, CA 94109 |  |

## 5. Development Plan

Per the terms of the Purchase Agreement, ECS intends to acquire the Granada Hotel by November 13, 2020, using City loan and State Homekey grant funds. Rehabilitation financing from SFHAF will fund a minor rehabilitation program at the Property that provides accessibility, habitability, and programmatic spaces, and ensures that at least $50 \%$ of the units are ready for occupancy no later than 90 days from the date of acquisition, and the balance of the units soon thereafter. The scope of rehabilitation is being refined as access to the building has just occurred, and a more refined scope will be ready by the end of October. HKIT has been selected as the architect and BBI as the general contractor. Phase I, II and ALTA Survey are all underway.

Upon acquisition, ECS will immediately implement its successful supportive services program, so that existing residents and new residents are able to live safely, securely, and with long-term residential stability. In addition, Caritas Property Management will be on site to provide highquality property management services that ensure the successful operation of the property.

HSH and ECS will use the City's Coordinated Entry program to identify prospective tenants to be referred to the vacant units at the site. Coordinated Entry prioritizes homeless San Francisco residents with the most acute needs for occupancy in permanent supportive housing. Currently there are $70-80$ existing tenants at the building. ECS's goal is to have the building at least $50 \%$ occupied within 90 days of the acquisition per the Homekey program regulations, by February 11 , with the remainder of units soon thereafter. The scope and timing of building renovations will work around this lease up requirement so that it can be achieved.

Within one year, the City will assume the role of permanent Project lender by repaying the SFHAF loan that will fund the rehabilitation. This action will assume first lien position and further ensures permanent affordability at the site.

Finally, the City will assume responsibility for the provision of long-term operating and services subsidies for the Project once the Homekey operating subsidies expire. The City's commitment to these subsidies for the Homekey application requirement is five years, but the City and ECS expect that they will continue for as long as the need exists.

The Granada Hotel Timeline

|  | Objective | Description | Start Date | Finish Date |
| :--- | :--- | :--- | :--- | :---: |
| $\mathbf{R e q u i r e m e n t s ~}$ | HCD Standard Agreement | Review SA upon award estimated in <br> September, execute by November before <br> Close of Escrow on property. |  |  |
|  |  | Site Control | Enter into LOI in August, Close of <br> Escrow in November |  |



The City will ensure that this housing remains permanently affordable to the target population through three financial and regulatory mechanisms: 1) a Declaration of Restrictions; 2) a Deed of Trust; and 3) an Option to Purchase Agreement, all of which are tied to capital funding provided by the City. Further details on the mechanics of these required covenants are described below.

Declaration of Restrictions. ECS will purchase 1000 Sutter using Homekey grant funding and this requested City financing. At the Project's acquisition closing, MOHCD will require recordation of a Declaration of Restrictions (DOR) on the Property in favor of the City, acting through the San Francisco Mayor's Office of Housing and Community Development (MOHCD). The term of the DOR will be for life of the Project, and it will impose restrictions on: 1) occupant income; 2) rents charged; 3) rent increases; and 4) lease terms. In addition, the DOR will impose non-discrimination requirements; assert the fact that its covenants run with the land and are binding to successors; and give the City the right to enforce the DOR obligations.

Deed of Trust. As part of the acquisition closing, MOHCD will also require recordation of a Deed of Trust (DOT) against the Property in first lien position, which will encumber ECS's fee interest and secure MOHCD's loan. SFHAF and the Applicants expect the term of the SFHAF rehabilitation loan to be no greater than twelve months, and SFHAF will also require a DOT to secure its loan in first lien position. Upon the City's readiness to repay the SFHAF loan, the City will become the permanent Project lender, at which time the SFHAF DOT will terminate and the City will encumber the Property with an amended or new Deed of Trust to secure its interests.

Option to Purchase Agreement. As an added protection, the City will also require ECS to record against the Property an Option to Purchase Agreement (subordinate to the City's DOT), that secures its right to purchase the property under any conditions that might ensue and require a sale during the life of the Project.

Finally, the terms of the City's DOR, DOT, Option to Purchase Agreement and loan agreement will all be enforced through the City's proactive asset management of its affordable housing portfolio. This includes rigorous compliance monitoring protocols incorporated into an Annual Monitoring Report (AMR). Through the AMR process, the City will evaluate the Project's physical, financial and compliance performance. The report also provides additional critical data
on household demographics, eviction rates, and services. Close analysis of these data allows MOHCD Asset Managers to identify "watchlist" projects that require additional resources, as well as preservation opportunities.

## 6. Financing Plan

Acquisition cost will be funded by the state Homekey grant award in the amount of $\$ 39,272,003$ and up to $\$ 10$ million in City funds. The purchase price is $\$ 46$ million, and legal and closing costs will be covered by SFHAF financing.

## a. Acquisition

| Acquisition Source | Value |
| :--- | ---: |
| Homekey | $39,272,003$ |
| CCSF | $6,727,997$ |
| Total Acquisition | $\mathbf{4 6 , 0 0 0 , 0 0 0}$ |

## b. Development Proforma

SFHAF will fund rehabilitation, soft costs and closing costs in the amount of $\$ 13,8116,010$, with an interest rate of $3 \%$. The City has committed to taking out the SFHAF loan within 12 months of closing, resulting in a total City contribution of $\$ 20,544,007$.

| City Contribution |  |
| :--- | ---: |
| Acquisition: | $6,727,997$ |
| SFHAF Takeout | $13,816,010$ |
| TOTAL: | $20,544,007$ |

Based on the Homekey application, total development costs are budgeted at $\$ 59.8$ million. Rehabilitation costs are projected at $\$ 6.5$ million, with a hard cost contingency of $15 \%$, which will be refined as due diligence is completed and the full scope of work is developed. Please see the full development budget under Attachment A.

| Rehab + Closing Source | Value | Notes |
| :--- | :--- | :--- |
| HAF Bridge Loan | $13,816,010$ | Provided at acquisition closing |
| CCSF Takeout - Perm Loan | $13,816,010$ | Expected November 21 |
| PROJECT FUNDING |  |  |
| TOTAL | $\mathbf{5 9 , 8 1 6 , 0 1 0}$ |  |


| Project Uses of Funds | Value | Notes |
| :--- | ---: | :--- |
| Acquisition | $46,000,000$ | PSA Contract Price |
| Bridge Financing Costs | 821,760 | $3 \%$ int; $1 \%$ origination |
| Rehab Hard Costs | $6,540,000$ | Estimate; includes accessibility |
| Rehab Contingency | 981,000 |  |
| Arch \& Engineering | 532,800 | $7 \%$ rehab + engineering estimates |
| Environmental Audit | 50,000 |  |
| Other Inspections | 75,000 | Estimate |
| Impact Fees | 76,200 | Estimate |
| Permits \& Fees | 327,000 | $5 \%$ rehab |
| Accounting | 40,000 |  |
| Appraisal | 20,000 |  |
| Closing Costs \& Taxes | 920,000 | $2 \%$ acquisition |
| Lender Legal | 50,000 |  |
| Acquisition Legal | 35,000 |  |
| Soft Cost Contingency | 245,250 |  |
| Furnishings | 464,000 | \$2,000 per unit |
|  |  | $25 \%$ of YR1 HSH \$900 PUPM OpEx + \$200 |
| Operating Reserves | 638,000 | PUPM tenant rent |
| Replacement Reserves | $1,000,000$ | Estimate |
| Developer Overhead/Profit | $1,000,000$ | MOHCD Non-Tax Credit Policy |
| TOTAL | $\mathbf{5 9 , 8 1 6 , 0 1 0}$ |  |

## c. Operating Proforma

ECS proposes an operating budget of $\$ 2.9$ million for year $1, \$ 12,920$ per unit per year. The Homekey grant includes capitalization of an operating reserve in the amount of $\$ 5.57$ million to provide rental subsidies for the initial two years in the amount of $\$ 1,000$ per unit per month, or $\$ 12,000$ per unit per year. This level of rental subsidy will fully fund the projected operating costs for the two-year period, after which the City intends to enter into an operating or LOSP contract to support the units. The City operating contract will be fully underwritten in Fall 2022.

| Operating Subsidy | Value |
| :---: | :---: |
| Homekey | $5,568,000$ |
| Per Year: | $2,784,000$ |

Please see the operating budget and 20 year cashflow proforma in Attachment B.

## 7. Service Plan

ECS will provide extensive, on-site supportive services at the site, funded by a services contract with HSH. ECS services will ensure residents receive the support needed to stabilize and retain housing while working toward their individual goals. New residents referred to the Granada Hotel through Coordinated Entry will have formerly experienced homelessness, many for years
and with dual and triple diagnoses. The goal of all on-site services is to meet people where they are, using a harm reduction approach with the retention of housing as a primary goal. An assessment of existing residents will determine how many meet the target population defined in the Homekey program.

Support services will include intensive case management, care referral, clinical assessments, and individualized health and wellness plans. Eviction Prevention and Housing Retention are primary goals while staff work to stabilize tenants who, once housed, may still face challenges posed by the entrenched life circumstances that led to homelessness. To ensure housing is maintained, at-risk tenants (those showing financial instability, behavioral or housekeeping issues) are provided services through ECS or referral for treatment of chronic medical, mental health, and substance use issues; referred by Case Managers to the RADco program of the Eviction Defense Council; or assisting in obtaining IHSS care or a one-time unit clean-up of unsafe conditions. Financial stability is further supported by linking tenants to money management services, with the cost subsidized by ECS in some of our properties. Property management and support services staff meet for weekly team meetings to discuss all current tenant issues and strategize outreach efforts. Discussion continues at the monthly operations meeting, which is attended by on-site property management and support services staff as well as ECS's Director of Housing Services, Director of Housing Development and Asset Management, and senior property management leaders.

The supportive services budget is proposed at $\$ 1.392$ million for 10.5 FTE , which is under review by HSH. This amount is equivalent to $\$ 500$ / household / month, and a staffing ratio of 1 services staff to 22 households.

## 8. STAFF RECOMMENDATIONS:

Staff recommends approval of this funding which will bring new PSH units on line in a quick timeframe, largely funded by State Homekey funds.

## 9. LOAN CONDITIONS:

## 10. LOAN COMMITTEE MODIFICATIONS:

## Chavez, Rosanna (MYR)

From: Shaw, Eric (MYR)
Sent: Friday, October 16, 2020 11:20 AM
To:
Subject:
Chavez, Rosanna (MYR)
Financing Granada Hotel

Approve
Eric D. Shaw
Director
Mayor's Office of Housing and Community Development
City and County of San Francisco
1 South Van Ness Avenue, 5th Floor

## Chavez, Rosanna (MYR)

| From: | Menjivar, Salvador (HOM) |
| :--- | :--- |
| Sent: | Friday, October 16, 2020 12:25 PM |
| To: | Chavez, Rosanna (MYR) |
| Cc: | Shaw, Eric (MYR) |
| Subject: | Granada Acquisition |

I approve funding for the Granada acquisition loan.

Best,

Salvador


Salvador Menjivar
Director of Housing
Pronouns: He/Him
San Francisco Department of Homelessness and Supportive Housing salvador.menjivar1@sfgov.org | 415-308-2843

Learn: hsh.sfgov.org | Follow: @SF HSH | Like: @SanFranciscoHSH

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## Chavez, Rosanna (MYR)

From: Oerth, Sally (CII)
Sent: Friday, October 16, 2020 11:19 AM
To:
Subject:
Chavez, Rosanna (MYR); Shaw, Eric (MYR)
10/16/20 Loan Committee: Acquisition Financing for Granada Hotel

On behalf of Nadia Sesay, I approve the acquisition funding for the Granada Hotel presented at the 10/16/20 Loan Committee meeting.

Sally Oerth
Deputy Director

office of
community investment
OCII

## Chavez, Rosanna (MYR)

| From: | Katz, Bridget (CON) |
| :--- | :--- |
| Sent: | Friday, October 16, 2020 11:19 AM |
| To: | Chavez, Rosanna (MYR) |
| Cc: | Shaw, Eric (MYR) |
| Subject: | Financing Granada Hotel - Item \#2 |

Approved

## Bridget Katz

Development Finance Specialist, Office of Public Finance Controller's Office | City \& County of San Francisco
Office Phone: (415) 554-6240
Cell Phone: (858) 442-7059
E-mail: bridget.katz@sfgov.org

## LOAN COMMITTEE RECOMMENDATION

Approval indicates approval with modifications, when so determined by the Committee.
[ ] APPROVE.
[ ] DISAPPROVE.
[ ] TAKE NO ACTION.

Eric D. Shaw, Director
Mayor's Office of Housing and Community Development
[ ] APPROVE. [ ] DISAPPROVE. [ ] TAKE NO ACTION.

Salvador Menjivar, Director for Housing
Department of Homelessness and Supportive Housing
[ ] APPROVE. [ ] DISAPPROVE. [ ] TAKE NO ACTION.

Nadia Sesay, Executive Director
Office of Community Investment and Infrastructure
[ ] APPROVE. [ ] DISAPPROVE. [ ] TAKE NO ACTION.

[^0]Attachments:
Attachment A - Development Budget
Attachment B - Operating Budget
Attachment C-20 Year Cashflow

| The Granada PROJECT DEVELOPMENT BUDGET |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DEVELOPMENT COST | Total <br> Project Costs | Residential Costs | Commercial Costs | 30\% PVC for New Const/Rehab | 30\% PVC for Acquisition | Comments and explanation of basis changes |
| LAND COST/ACQUISITION |  |  |  |  |  |  |
| Land Cost or Value | \$46,000,000 | \$46,000,000 |  |  |  |  |
| Demolition | \$0 |  |  |  |  |  |
| Legal | \$35,000 | \$35,000 |  |  |  |  |
| Land Lease Rent Prepayment | \$0 |  |  |  |  |  |
| Total Land Cost or Value | \$46,035,000 | \$46,035,000 | \$0 |  |  |  |
| Existing Improvements Cost or Value | \$0 |  |  |  |  |  |
| Off-Site Improvements | \$0 |  |  |  |  |  |
| Total Acquisition Cost | \$0 | \$0 | \$0 |  | \$0 |  |
| Total Land Cost / Acquisition Cost | \$46,035,000 | \$46,035,000 | \$0 |  |  |  |
| Predevelopment Interest/Holding Cost | \$821,760 | \$821,760 |  |  |  |  |
| Assumed, Accrued Interest on Existing Debt (Rehab/Acq) | \$0 |  |  |  |  |  |
| Excess Purchase Price Over Appraisal | \$0 |  |  |  |  |  |
| REHABILITATION |  |  |  |  |  |  |
| Site Work | \$0 |  |  |  |  |  |
| Structures | \$4,499,520 | \$4,499,520 |  |  |  |  |
| General Requirements | \$457,800 | \$457,800 |  |  |  |  |
| Contractor Overhead | \$228,900 | \$228,900 |  |  |  |  |
| Contractor Profit | \$228,900 | \$228,900 |  |  |  |  |
| Prevailing Wages | \$1,124,880 | \$1,124,880 |  |  |  |  |
| General Liability Insurance | \$0 |  |  |  |  |  |
| Other: Asbestos Clearance | \$0 |  |  |  |  |  |
| Other: Modular Unit | \$0 |  |  |  |  |  |
| Other: Appliances | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Total Rehabilitation Costs | \$6,540,000 | \$6,540,000 | \$0 | \$0 | \$0 |  |
| Total Relocation Expenses | \$0 |  |  |  |  |  |
| NEW CONSTRUCTION |  |  |  |  |  |  |
| Site Work | \$0 |  |  |  |  |  |
| Structures | \$0 |  |  |  |  |  |
| General Requirements | \$0 |  |  |  |  |  |
| Contractor Overhead | \$0 |  |  |  |  |  |
| Contractor Profit | \$0 |  |  |  |  |  |
| Prevailing Wages | \$0 |  |  |  |  |  |
| General Liability Insurance | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Total New Construction Costs | \$0 | \$0 | \$0 | \$0 | \$0 |  |
| ARCHITECTURAL FEES |  |  |  |  |  |  |
| Design | \$367,800 | \$367,800 |  |  |  |  |
| Supervision | \$90,000 | \$90,000 |  |  |  |  |
| Total Architectural Costs | \$457,800 | \$457,800 | \$0 | \$0 | \$0 |  |
| Total Survey \& Engineering | \$0 |  |  |  |  |  |
| CONSTRUCTION INTEREST \& FEES |  |  |  |  |  |  |
| Construction Loan Interest | \$0 |  |  |  |  |  |
| Origination Fee | \$0 |  |  |  |  |  |
| Credit Enhancement/Application Fee | \$0 |  |  |  |  |  |
| Bond Premium | \$0 |  |  |  |  |  |
| Cost of Issuance | \$0 |  |  |  |  |  |
| Title \& Recording | \$920,000 | \$920,000 |  |  |  | ludes all acquisition closing costs |
| Taxes | \$0 |  |  |  |  |  |
| Insurance | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |
| Other: (Specify) | \$0 |  |  |  |  |  |


| Other: (Specify) | $\$ 0$ |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Total Construction Interest \& Fees | $\$ 920,000$ | $\$ 920,000$ | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |


| PERMANENT FINANCING |  |  |  |  |  |  |
| ---: | ---: | :--- | :--- | :--- | :--- | :--- |
| Loan Origination Fee | $\$ 0$ |  |  |  |  |  |
| Credit Enhancement/Application Fee | $\$ 0$ |  |  |  |  |  |
| Title \& Recording | $\$ 0$ |  |  |  |  |  |
| Taxes | $\$ 0$ |  |  |  |  |  |
| Insurance | $\$ 0$ |  |  |  |  |  |
| Other: (Specify) | $\$ 0$ |  |  |  |  |  |
| Other: (Specify) | $\$ 0$ |  |  |  |  |  |
| Total Permanent Financing Costs | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |  |  |
| Subtotals Forward | $\$ 54,774,560$ | $\$ 54,774,560$ | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |


| Legal Paid by Applicant | \$50,000 | \$50,000 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Other: (Specify) | \$0 |  |  |  |  |
| Total Attorney Costs | \$50,000 | \$50,000 | \$0 | \$0 | \$0 |



## OTHER PROJECT COSTS

| TCAC App/Allocation/Monitoring Fees | \$0 |  |
| :---: | :---: | :---: |
| Environmental Audit | \$50,000 | \$50,000 |
| Local Development Impact Fees | \$76,200 | \$76,200 |
| Permit Processing Fees | \$327,000 | \$327,000 |
| Capital Fees | \$0 | \$0 |
| Marketing | \$0 | \$0 |
| Furnishings | \$464,000 | \$464,000 |
| Market Study | \$0 | \$0 |
| Accounting/Reimbursable | \$40,000 | \$40,000 |
| Appraisal Costs | \$20,000 | \$20,000 |
| Other: Inspection Reports | \$75,000 | \$75,000 |
| Engineering | \$75,000 | \$75,000 |
| Other: (Specify) | \$0 |  |
| Other: (Specify) | \$0 |  |
| Other: (Specify) | \$0 |  |
| Other: (Specify) | \$0 |  |
| Total Other Costs | \$1,127,200 | \$1,127,200 |
| SUBTOTAL PROJECT COST | \$64,384,010 | \$64,384,010 |


| Developer Overhead/Profit | $\$ 1,000,000$ | $\$ 1,000,000$ |  |
| ---: | ---: | ---: | ---: |
| Consultant/Processing Agent | $\$ 0$ |  |  |
| Project Administration | $\$ 0$ |  |  |
| Broker Fees Paid to a Related Party | $\$ 0$ |  |  |
| Construction Oversight by Developer | $\$ 0$ |  |  |
| Other: (Specify) | $\$ 0$ |  |  |
| Other: (Specify) | $\$ 0$ |  |  |
| Other: (Specify) | $\$ 0$ |  |  |
| Other: (Specify) | $\$ 0$ |  |  |
| Other: (Specify) | $\$ 0$ |  |  |
| Total Developer Costs | $\mathbf{\$ 1 , 0 0 0 , 0 0 0}$ | $\$ 1,000,000$ |  |
| TOTAL PROJECT COST | $\$ 65, \mathbf{3 8 4}, \mathbf{0 1 0}$ | $\mathbf{\$ 6 5 , 3 8 4 , 0 1 0}$ |  |

[^1]$\square$

Application Date: 11/13/202

Total \# Units:
First Year of Operations (provide data assuming that
232
First Year of Operations (provide data assuming that
Year 1 is a full year, ie. 12 months of operations):


Vacancy Loss - Residential - Tenant Rents
Vacanč Loss $s$ Resididenial - etant Assistance Payments
Vacancy Loss - Commercial
EFFECTIVE GROSS INCOME


TOTAL PAYMENTS PRECEDING MOHCD
Residual Receipts Calculation
Will Proiect Defer Developer Fee
Max Deferred Developer FeelBorrower \% of Residual Receipts in Yr 1 : of Residual Receioits available for dist
Soft Debt Lenders with Residual Receipts Obligations


MOHCD RESIDUAL RECEIPTS DEBT SERVICE

REMAINING BALANCE AFTER MOHCD RESIDUAL RECEIPTS
NON-MOHCD RESIDUAL RECEIPTS DEBT SERVICE
HCD Residual Receipits Amount Due
Lenderer 5 Resiulual Recepilis Due
Total Non-MOHCD Residual Receipts Debt Service
REMAINDER (Should be zero unless there are
distributions below)
Omer Distributions/l centive Managaement Fee
Other istributions
Sther DistributionsUSses
final Balance (should be zero)


| Salaries/Benefits |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Office Salaries | 3.5\% | 3.5\% |  | 354,336 |  | 354,336 | 366,738 |  | 366,738 | 379.574 |  | 379,574 |
| Manager's Salary | 3.5\% | 3.5\% |  | 195,000 | . | 195,000 | 201,825 |  | 201,825 | 200.889 |  | 208.889 |
| Health Insurance and Other Benefits | 3.5\% | 3.5\% |  | 54,934 |  | 54,934 | 56,857 |  | 56,857 | 58.847 |  | 58,847 |
| Other Salaries/Benefits | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Administrative Rent-Free Unit | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |



| Payroll | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Supplies | 3.5\% | 3.5\% |  | 121,000 |  | 121,000 | 125,235 |  | 125,235 | 129,618 |  | 129.618 |
| Contracts | 3.5\% | 3.5\% |  | 752,812 |  | 752,812 | 779.160 |  | 779,160 | 806,431 |  | 806,431 |
| Garbage and Trash Removal | 3.5\% | 3.5\% |  | 120,000 |  | 120,000 | 124,200 |  | 124,200 | 128.547 |  | 128.547 |
| Security Payroll Contract | 3.5\% | 3.5\% |  | 30,800 |  | 30,800 | 31,878 |  | 31,878 | 32,994 |  | 32,994 |
| HVAC Repairs and Maintenance | 3.5\% | 3.5\% |  | - | - | - | - | . |  |  | . |  |
| Vehicle and Maintenance Equipment Operation and Repairs | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Operating and Maintenance Expenses Sub-tal Maintenance $\&$ Repair $^{\text {a }}$ | 3.5\% | 3.5\% |  | 109,200 1,133812 |  | 109,200 $1,133,812$ | $\frac{113,022}{1173,495}$ |  | $\xrightarrow{113,022}$ | ${ }_{1}^{116.978}$ |  | ${ }^{116,978} 1$ |


| Supportive Services $3.5 \%$ <br> Commercial Expenses  | 3.5\% |  |  |  | $\square$ |  |  | $\square \square$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| total operating expenses <br> PUPA (w/o Reserves/GL Base RentBond Fees) |  |  | 2,881,484 |  | $\begin{aligned} & 2,881,484 \\ & 12,420 \end{aligned}$ | 2,982,336 | - | 2,982,336 | 3,086,718 | - | ,718 |
| Reserves/Ground Lease Base Rent/Bond Fees |  |  |  |  |  |  |  | Note: Hidoen coll | coumms are in beet | etween toala 0 | ns. 7 |
| Ground Lease Base Rent |  |  | . | . | . | . |  |  |  |  |  |
| Bond Monitoring Fee |  |  |  |  |  |  |  |  |  |  |  |
| Replacement Reserve Deposit |  | Estimated annual lotal | 116.000 |  | 116,000 | 16,000 |  | 116,000 | 116,000 |  | 116,000 |
| Operating Reserve Deposit |  |  |  |  |  |  |  |  |  |  |  |
| Other Required Reserve 1 Deposit |  |  |  |  |  |  |  |  |  |  |  |
| Other Required Reserve 2 Deposit |  |  |  |  |  |  |  |  |  |  |  |
| Required Reserve Deposits, Commercial |  |  |  |  |  |  |  |  |  |  |  |
| Sub-total Reserves/Ground Lease Base RentBond Fees |  |  | 116,000 |  | 116,000 | 116,000 |  | 116,000 | 116,000 |  | 116,000 |
| TOTAL OPERATING EXPENSES (w/Reserves/GL Base Rent/ Bond Fees) PUPA (w/ Reserves/GL Base Rent/Bond Fees) |  |  | 2,997,484 |  | $\begin{aligned} & 2,997,484 \\ & 12,920 \end{aligned}$ | 3,098,336 | - | 3,098,336 | 3,202,718 | - | 3,202,718 |
| NET OPERATING INCOME (INCOME minus OP EXPENSES) |  |  | 22,670 |  | 22,670 | ${ }^{23,463}$ |  | ,63 | ,285 | - | 24,285 |
| DEBT SERVICEMUST PAY PAYMENTS ("hard debt"/amortized loans) |  |  |  |  |  |  |  | Note: Hididen 0 | colums are in bet | Stween total oll | umms. To update |
|  |  | Enter commenis rea anual incrase, elc. |  |  |  |  |  |  |  |  |  |
|  |  | Enter commenis eie annual incease eele. |  |  |  |  |  |  |  |  |  |
| Hard Debt- Fourth Lender |  | Enter comments e: annual increase, elc. |  |  |  |  |  |  |  |  |  |
| Commercial Hard Debt Service |  |  |  |  | . |  |  |  |  |  |  |
| TOTAL HARD DEBT SERVICE |  |  |  |  |  | - |  | - | - |  |  |
| CASH FLOW (NOI minus DEBT SERVICE) |  |  | 22,670 | - | 22,670 | 23,463 | - | 23,463 | ${ }^{24,285}$ | - | 24,285 |
| Commercial Only Cash Flow <br> Allocation of Commercial Surplus to LOPS/non-LOSP (residual income) AVAILABLE CASH FLOW |  |  | $\frac{.}{22,670}$ | $\square \square$ | 22,670 | $\underset{23,463}{ }$ |  | 23,463 | $\underset{24,25}{\square}$ |  | 24,285 | USES OF CASH FLOW BELOW (This row also shows DSCR.)

USES THAT PRECEDE MOHCD DEBT SERVICE IN WATERFA

| "Below-the-line" Asset Mat fee (uncommon in new projects, see policy) | 3.5\% | 3.5\% | per MOHCD policy | 22.670 |  | 22.670 | 23.463 |  | ${ }^{23.463}$ | ${ }^{2428}$ |  | 24.285 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Partership Management Fee (see policy for linits) | 3.5\% | 3.5\% | per MOHCD policy |  |  |  |  |  |  |  |  |  |
| Investor Service Fee (aka "LP Asset Mat Fee") (see policy for linits) |  |  | per MOHCD policy no anual increase |  | . | . | . | . |  | . | . |  |
| Other Payments |  |  |  |  |  |  |  |  |  |  |  |  |
| Non-amorizing Loan Pmnt - Lender 1 |  |  | Enter comments re: anual increase, etc. |  |  |  |  |  |  |  |  |  |
| Non-amortizing Loan Pmnt - Lender 2 |  |  | Enter comments re: anual increase, etc. |  |  |  |  |  |  |  |  |  |
| Deferred Developer Fee (Enter amt < = Max Fee from row 131) |  |  |  |  |  |  |  |  |  |  | . |  |
| TOTAL PAYMENTS PRECEDING MOHCD |  |  |  | 22,670 |  | 22,670 | 23,463 |  | 23,463 | 24,285 |  |  |

IdUAL RECEIPTS (CASH FLOW minus PAYMENTS PRECEDING MOHCD)
Does Project have a MOHCD Residual Receipt Obligation?
Will Project Defer Developer Fee?
Residual Receipts split or all years. - Lender/Owner

MOHCD RESIDUAL RECEIPTS DEBT SERVICE

| MOHCD Residual Receipts Amount Due <br> Proposed MOHCD Residual Receipts Amount to Loan Repaymen Proposed MOHCD Residual Receipts Amount to Residual Ground Lease <br> NON-MOHCD RESIDUAL RECEIPTS DEBT SERVICE HCD Residual Receipts Amount Due Lender 4 Residual Receipts Due Lender 5 Residual Receipts Due |
| :---: |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |



| $\qquad$ <br> Total \# Units: 232 <br> income | Units | $\begin{aligned} & \text { Units } \\ & 0 \\ & 0.00 \% \end{aligned}$ |  | $\begin{array}{\|c} \hline \text { Year 4 } \\ 2024 \\ \hline \end{array}$ |  |  | $\begin{gathered} \text { Year 5 } \\ 2025 \\ \hline \end{gathered}$ |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} 231 \mathrm{sin} \\ \text { 100.00\% } \\ \hline \end{gathered}$ |  |  | $\begin{gathered} \hline \text { Year } 6 \\ 2026 \\ \hline \end{gathered}$ |  |  |  |
|  |  |  |  | LOSP ${ }^{\text {non-LOSP }}$ |  |  |  |  |  |
|  | \% annual | \% annual | ${ }_{\text {(related to annual inc a ssumptions) }}^{\substack{\text { Commen } \\ \text { ( }}}$ |  |  | LOSP | non-LOSP | Total | LOSP | non-LOSP | Total |
| Residential - Tenant Rents | 1.0\% | 2.5\% |  | 430,254 |  |  | 430,254 | 434,556 |  | 434,556 | 438,902 |  | 438.902 |
| Residential - Tenant Assistance Payments (Non-LOSP) | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Residential - LoSP Tenant Assistance Payments | n/a | n/a |  | 2,927,146 |  | 2,927,146 | 3 3,035,755 |  | 3,035,755 | 3,148,267 |  | 3,148,267 |
| Commercial Space | n/a | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Residential Parking | 2.5\% | 2.5\% |  |  | . | . | . |  |  |  |  |  |
| Miscellaneous Rent Income | 2.5\% | 2.5\% |  | - | . | . | . | . | . | . | . |  |
| Supportive Services Income | 2.5\% | 2.5\% |  |  |  | - |  |  |  |  |  |  |
| Interest Income - Project Operations | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Laundry and Vending | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Tenant Charges | 2.5\% | 2.5\% |  | - | . | . | . | - | - | - | - |  |
| Miscellaneous Residential Income | 2.5\% | 2.5\% |  |  | . |  |  |  |  |  |  |  |
| Other Commercial Income | n/a | 2.5\% |  |  |  | - |  |  | - |  |  |  |
| Withdrawal from Capitalized Reserve (deposit to operating account) | n/a | n/a | Link from Reserve Section below, as applicable |  | . |  |  | - |  |  |  |  |
| Gross Potential Income |  |  | $3,357,400$ |  |  | $\begin{array}{ll}3,357,400 & 3,470,311\end{array}$ |  |  | 3,470,311 | 3,587,169 |  | 3,587,169 |
| Vacancy Loss - Residential - Tenant Rents | n/a | n/a | Enter formulas manually per relevant MOHpolicy; annual incrementing usually notappropriate | (21,513) | - | (21,513) | (21,728) | $\square$ | (21,728) | (21,945) | - | (21,945) |
| Vacancy Loss - Residential - Tenant Assistance Payments <br> Vacancy Loss-Commercial | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| EFFECTIVE GROSS INCOME |  |  |  | ${ }^{3,335,887}$ |  | 3,335,887 | 3,448,584 |  | 3,448,584 | 3,565,224 |  | 3,565,224 |


| operating expenses Management |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |
| Management Fee |  | 3.5\% | 3.5\% | $\left\lvert\, \begin{aligned} & 1 \text { str Year to obe sel according to tuo } \\ & \text { schedue }\end{aligned}\right.$ | 200.634 |  |  |  |  |  |
| Asset Management Fee |  | 3.5\% | 3.5\% | per MOHCD policy |  |  |  |  |  |  |
|  | Sub-total Management Expenses |  |  |  | 0,634 |  |  |  |  |  |


| Salaies Bentit S | Sub-total Management Expenses |  |  |  | 200,634 | - | 200,634 | 207,656 | - | 207,656 | 214,924 | - | , 4,924 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Office Salaries |  | 3.5\% | 3.5\% |  | 392,859 | - | 392,859 | 406,609 |  | 406.609 | 420,840 |  | 420,840 |
| Manager's Salary |  | 3.5\% | 3.5\% |  | 216,200 | - | 216,200 | 223,767 |  | 223,767 | 231,599 |  | 231.599 |
| Heath Insurance and Other Benefits |  | 3.5\% | 3.5\% |  | 60,906 |  | 60.906 | 63,038 |  | 63,038 | 65,244 |  | ${ }_{6}^{6,244}$ |
| Other Salaries/Benefits |  | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Administrative Rent-Free Unit |  | 3.5\% | 3.5\% |  |  | . |  |  | . |  |  | , |  |
|  | Sub-total Salaries/Ber |  |  |  | 669,965 |  | 669,965 | 693,414 |  | 693,414 | 717,683 |  | ${ }^{717,683}$ |



| Maintenance \& Repair |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Payroll | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Supplies | 3.5\% | 3.5\% |  | 134,155 |  | 134,155 | 138,850 |  | 138,850 | 143,710 |  | 143.710 |
| Contracts | 3.5\% | 3.5\% |  | 834,656 | . | 834,656 | 863.869 | - | 863.869 | 894,105 |  | 894,105 |
| Garbage and Trash Removal | 3.5\% | 3.5\% |  | 133.046 | , | 133,046 | 137,703 |  | 137,703 | 142.522 |  | 142,522 |
| Security Payroll Contract | 3.5\% | 3.5\% |  | 34,149 | . | 34,149 | 35.344 | - | 35.344 | 36.581 |  | 36.581 |
| HVAC Repairs and Maintenance | 3.5\% | 3.5\% |  |  | - |  |  | - |  |  |  |  |
| Vehicle and Maintenance Equipment Operation and Repairs | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Operating and Maintenance Expenses | 3.5\% | 3.5\% |  | 121,072 | - | 121,072 | 125.310 | - | 125,310 | 129,695 | . | 129,695 |
| Sub-total Maintenance |  |  |  | 1,257,078 |  | 1,257,078 | 1,301,075 |  | 1,301,075 | 1,346,613 |  | 1,346,613 |




|  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | . |  |  |  |  |
| Estimated anual lotal | 116,000 | - | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  |  | , |  |  |  |  |  |  |  |
|  | - | - | . | - | - | - | - | - |  |
|  |  | - |  |  | - |  |  | - |  |
|  | 116,000 | - | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  | 3,310,753 | - | 3,310,753 | 3,422,569 | - | 3,422,569 | 3,538,299 | - | 3,538,299 |
|  | 25,135 | - | 25,135 | 26,014 | - | 26,014 | 26,925 | . | 26,925 |
|  | delele values in y | yelow cels, ma | anipulate each cell | 1 rather than draggin | ging a aross mutio | Htiole ells. |  |  |  |
| Enier comments re: a anual increase, elc. | - |  |  |  |  | - | - . | $\square$ |  |
| Enter comments re: annual increase, etc. <br> Enter comments re: annual increase, etc. |  |  |  | - | , | $\square$ | - | - |  |
| Enner comments re:amual increase, elc. |  |  | - | - |  | . | . | . |  |
|  |  |  | . |  |  | $\cdots$ |  |  |  |

CASH FLOW (NOI minus DEBT SERVICE)
Commercial Only Cash Flow
Alocatio of Commercial Surplus to LOPS/non-LOSP (residual income)
AVAILABLE CASH FLOW
USES OF CASH FLOW BELOW (This row also shows DSCR.)
USES THAT PRECEDE MOHCD DEBT SERVICE IN WATERFALL
 (CASH FLOW minus PAYMENTS PRECEDING MOHCD)
Does Project have a MOHCD Residual Receipt Obligation?
Will Project Defer Developer Fee?
Weill Project Defer Developer Fee?
Residual Receipts spilit or all years. - Lender/Owner

## MOHCD RESIDUAL RECEIPTS DEBT SERVICE



## REMAINDER (Should be zero unless there are distributions below) <br> Owner DistributionsIIncentive Man Other Distribitons/ses Final Balinue (should be zero)

\section*{Replacement Resesve Starting Balance <br> | Replacement Reserve Deposits |
| :--- |
| Replacement Resive Whthrawals (ideally tied to CNA) |
| Replacement Reserve Interest |}


| OPERATING RESERVE - RUNNING BALANCE |
| :--- |
| Operating Reserve Starting Balance |
| Operaitg Resereve Deposis |
| Operatig Reserv Withrawals |
| Operating Reserve Interest |


\section*{OTHER REQUIRED RESERVE 1 - RUNNING BALANCE <br> Other Reserve 1 Statring Balanc <br> | Other Reserve 1 D Deposits |
| :--- |
| Other Resene 1 ithdrawals | <br> }

OTHER RESERVE 2 - RUNNING BALANCE
Other Reserve 2 Deposits

| Other Reserve 2 Windrawals |
| :--- |
| Other Reserve 2 Interest |

$\begin{array}{r}\text { No } \\ \text { No } \\ 0 \% / 0 \% \\ \hline\end{array}$







TOTAL OPERATING EXPENSES $\begin{gathered}\text { PUPA (w/o Reserves/GL Base RentBond Fees) }\end{gathered}$ Reserves/Ground Lease Ease Rent Bond Fees

total operating expenses (w/ Reserves/GL Base Rent/ Bond Fees) NET OPERATING INCOME (INCOME minus OP EXPENSES)


COTAL HARD DEBT SERVICE
CASH FLOW (NOI minus DEBT SERVICE)
Commercial Only Cash Flow
Alocation
AVAILCOBLE Comercial Surplus to LOPS/non-LOSP (residual income) USES OF CASH FLOW BELOW (This row also shows DSCR.)
 RESIDAL RECEIPTS (CASH FLOW minus PAYMENTS PRECEDING MOHCD)
Does Project have a MOHCD Residual Receipt Obligation?
Will Project Defer Developer Fee?
Wifl Project Defer Developer Fee?
Residual Receipts spilit or all years. - Lender/Owner

MOHCD RESIDUAL RECEIPTS DEBT SERVICE


REMAINDER (Should be zero unless there are distributions below)

| Owner Distributionsllncentive Management Fee |
| :--- | :--- |
| Other Distributions/Uses | Other Distributions ${ }^{2}$ Ses

Final Balance (should be zero)
REPLACEMENT RESERVE - RUNNING BALANCE
Replacement Reserve Stating Bulance

| Replacement Reserve Deposits |
| :--- |
| Replacement Reseve W.thrawals (ideally tied to CNA) |
| Replacement Reserve Interest |

## RR Running Balance

| OPERATING RESERVE - RUNNING BALANCE |
| :--- |
| Operating Reserve Statring Balance <br> Oparatg Reserve Deposis <br> Operating Reserve Withrawals <br> Operating Reserve Interest OR Running Balance |

OTHER REQUIRED RESERVE 1 - RUNNING BALANCE

| OTHER REQUIRED RESERVE |
| :--- |
| Other Reseve S Stating Balance |
| Other Reserve e 1 P |


| Other Reserve 1 Deposits |
| :--- |
| Other Reserve 1 Withdrawals |
| Other Reserve 1 Interas |





|  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |
| Estimated anual lotal | 116,000 | . | 116,000 | 116,000 |  | 116,000 | 116,000 |  | 116,000 |
|  |  |  |  |  |  |  |  | , |  |
|  | - | . | . | . | . | . | - | - |  |
|  |  | . |  |  |  |  |  | $\sim$ |  |
|  | 116,000 | - | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  | 3,65,080 | - | 3,658,080 | 3,782,052 | - | 3,782,052 | 3,910,364 | - | 3,910,364 |
|  | 27,867 |  | 27,867 | 28,843 | - | 28,433 | 29,852 | - | 29,552 |




OTHER RESERVE 2 - RUNNING BALANC
Other Reserve 2 Deposits

| Other Resesve 2 Withrawals |
| :--- |
| Other Reserve 2 Interest |


| $\substack{N_{0} \\ N o \\ 0 \% \\ 0 \% \\ \hline \\ \hline}$ |
| ---: |


| $\begin{array}{r} \text { Total \# Units: } \\ 232 \end{array}$ | $\begin{aligned} & \text { Losp } \\ & \text { Units } \\ & 232 \end{aligned}$ |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | $\begin{gathered} \hline \text { Year } 10 \\ 2030 \\ \hline \end{gathered}$ |  |  | $\begin{gathered} \text { Year } 11 \\ 2031 \\ \hline \end{gathered}$ |  |  | $\begin{gathered} \text { Year } 12 \\ 2032 \end{gathered}$ |  |  |
|  |  | \% annual | Comments <br> (related to annual inc assumptions) | LOSP | non-Losp | Total | LOSP | non-Losp | Total | LOSP | non-LOSP | Total |
| Residential - Tenant Rents | 1.0\% | 2.5\% |  | 456,723 |  | ${ }_{456,723}$ | ${ }_{4661,290}$ |  | 4661,290 | 465,903 |  | 465.903 |
| Residential - Tenant Assistance Payments (Non-LOSP) | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Residential - LoSP Tenant Assistance Payments | n/a | n/a |  | 3.640.177 |  | $3.640,177$ | $3.774,370$ |  | $3.774,370$ | 3.913,369 |  | 3.913 .369 |
| Commercial Space | n/a | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Residential Parking | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Rent Income | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Supportive Services Income | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Interest Income - Project Operations | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Laundry and Vending | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Tenant Charges | 2.5\% | 2.5\% |  | - |  |  |  |  |  |  |  |  |
| Miscellaneous Residential Income | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Other Commercial Income | n/a | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Withdrawal from Capitalized Reserve (deposit to operating account) | n/a | n/a | Link from Reserve Section below, as |  |  |  |  |  |  |  |  |  |
| Gross Potential Income |  |  | 4,096,900 |  |  | 4,096,900 | 4,235,661 |  | 4,235,661 | 4,379,272 |  | 4,379,272 |
| Vacancy Loss - Residential - Tenant Rents | n/a | n/a | Enter formulas manually per relevant MOHpolicy; annual incrementing usually not appropriate | (22,836) | - | (22,836) | (23,065) | - | (23,065) | (23,295) | - | (23,295) |
| Vacancy Loss - Residential - Tenant Assistance Payments Vacancy Loss - Commercial | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| EFFECTIVE GROSS INCOME |  |  |  | 4,074,064 |  | 4,074,064 | 4,212,596 | - | 4,212,596 | 4,35,977 |  | 4,355,977 |


| OPERATING EXPENSES Management |  |  |  |  | , |  | , | , |  | , |  |  | , |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Management Fee |  | 3.5\% | 3.5\% |  | 246,630 | - | 246,630 | 255.262 |  | 255,262 | 264,196 |  | 264,196 |
| Asset Management Fee |  | 3.5\% | 3.5\% | per MOHCD policy |  | . |  |  |  |  |  |  |  |
| - | Sub-total Management Expenses |  |  | - | 246,630 |  | 246,630 | 255,262 |  | 255,262 | 264,196 |  | 264,196 |




| Payroll | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Supplies | 3.5\% | 3.5\% |  | 164,911 | . | 164,911 | 170.682 |  | 170,682 | 176.656 |  | 176,656 |
| Contracts | 3.5\% | 3.5\% |  | 1,026,005 |  | 1,026,005 | 1,061,916 |  | 1,061,996 | 1,099.083 |  | 1,099,083 |
| Garbage and Trash Removal | 3.5\% | 3.5\% |  | 163.548 |  | 163.548 | 169.272 |  | 169,272 | ${ }^{175,196}$ |  | ${ }_{175,196}$ |
| Security Payroll Contract | 3.5\% | 3.5\% |  | 41,977 | . | 41,977 | 43,446 |  | 43,446 | 44,967 | - | 44,967 |
| HVAC Repairs and Maintenance | 3.5\% | 3.5\% |  |  | - |  |  | . |  |  |  |  |
| Vehicle and Maintenance Equipment Operation and Repairs | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Operating and Maintenance Expenses | 3.5\% | 3.5\% |  | 148.828 |  | 148,828 | 154,037 |  | 154,037 | 159,429 |  | 159,429 |


| Supportive Services | 3.5\% | 3.5\% |  | - |  |  |  | - |  | . |  | . | . |  | . | . |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Commercial Expenses |  |  |  |  |  |  |  | - |  |  |  |  | . |  |  |  |  |  |

TOTAL OPERATING EXPENSES $\begin{gathered}\text { PUPA (w/o Reserves/GL Base RentBond Fees) } \\ \text { ) }\end{gathered}$ | Reserves/Ground Lease Base Rent/Bond Fees |
| :--- |
| Ground Lease Base Rent |


total operating expenses ( $\mathbf{\omega} /$ Reserves/GL Base Rent/ Bond Fees) NET OPERATING INCOME (INCOME minus OP EXPENSES)


Commercial Hard Debt Service TOTAL HARD DEBT SERVICE
CASH FLOW (NOI minus DEBT SERVICE)
Commercial Only Cash Flow
Allocation of Commercial Surplus to LOPS/non-LOSP (residual income)
AVAILABLE CASH FLOW USES OF CASH FLOW BELOW (This row also shows DSCR.)

| "Below-the-ine" Asset Mgt fee (uncommon in new projects, see policy) | 3.5\% | 3.5\% | per MOHCD policy | 30.897 |  | 30,897 | 31,978 |  | 31.978 | ${ }^{33.098}$ |  | 33.098 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Partnership Management Fee (see policy for limits) | 3.5\% | 3.5\% | per MOHCO Policy |  |  |  |  |  |  |  |  |  |
| Investor Service Fee (aka "LP Asset Mat Fee") (see polic for limits) |  |  | per MOHCD policy n a annual increase |  | . |  |  |  |  |  |  |  |
| Other Payments |  |  |  |  |  |  |  |  |  |  |  |  |
| Non-amorizizing Loan Pmnt-Lender 1 |  |  | Enter comments re: anuua increase, etc. | - | - |  |  |  |  |  |  |  |
| Non-amortizing Loan Pmnt - Lender 2 |  |  | Enter comments re: anual increase, elc. | . | - |  |  |  |  |  |  |  |
| TOTAL PAYMENTS PRECEDING MOHCD |  |  |  | 30,897 |  | 30,897 | 31,978 |  | 31,978 | 33,098 |  | 33,098 | ESIDUAL RECEIPTS (CASH FLOW minus PAYMENTS PRECEDING MOHCD)

Does Project have a MOHCD Residual Receipt Obligation?
Will Project Defer Developer Fee?
Residual Receipts spilit or all years. - Lender/Owner

MOHCD RESIDUAL RECEIPTS DEBT SERVICE


## REMAINDER (Should be zero unless there are distributions below)

Owner Distributionsilncentive Ma
Other Distribitons/ses
Final Balinue (should be zero)

\section*{Replacement Reserve Starting Balance <br> | Replacement Reserve Deposits |
| :--- | :--- |
| Replacement |
| Reposlaceme Withrawals |}


| OPERATING RESERVE - RUNNING BALANCE |
| :--- |
| Operating Reserve Starting Balance |
| Operaitg Resereve Deposis |
| Operatig Reserv Withrawals |
| Operating Reserve Interest |




OTHER RESERVE 2 - RUNNING BALANC
Other Reserve 2 Statring Balance
Other Reserve 2 Withdrawals
Other Required Reserve 2 Running Balance

|  | - | - | . | - | - | . | . |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | - |  |  | - |  |  |  |  |
| Estimated anual lotal | 116,000 | . | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  |  | - |  |  | - |  |  | - |  |
|  | . | - | . | - | - | - | - | - |  |
|  |  | $\square$ |  |  | $\square$ | - | - | - |  |
|  | 116,000 | - | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  | 4,043,167 | - | 4,043,167 | 4,180,618 | - | 4,180,618 | 4,322,879 | - | 4,322,879 |
|  | 30,897 | - | 30,897 | 31,978 | - | 31,978 | 33,998 | - | 33,098 |
| Enter comments re: anvual increase, elc. | . | - | . | . | - | - | . | . |  |
| Enter comments re: annual incerese, elc. | . | - | - | - | - | - | . | - |  |
| Enter comments re: annual increase, elc. |  | $\cdot$ |  | - | . | - | . | . |  |
| Eneer comments re: a anual increase, elc. | - | , | . | - | - | - | - | - |  |
|  |  | . | - | - | - | - | . |  |  |
|  | 30,897 | - | 30,897 | 31,978 | . | ${ }^{31,978}$ | 33,988 | - | 33,098 |
|  | - |  |  |  |  |  |  | $\square$ |  |
|  | 30,897 |  | 30,897 | 31,978 |  | 31,978 | 33,998 |  | 33,098 |


| $\begin{array}{r} \text { Total \# Units: } \\ 232 \end{array}$ | Losp |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | $\begin{gathered} \text { Year } 13 \\ 2033 \\ \hline \end{gathered}$ |  |  | $\begin{aligned} & \text { Year } 14 \\ & 2034 \\ & \hline \end{aligned}$ |  |  | $\begin{gathered} \text { Year } 15 \\ 2035 \end{gathered}$ |  |  |
|  |  | \% annual | Comments <br> (related to annual inc assumptions) | LOSP | non-Losp | Total | LOSP | non-Losp | Total | LOSP | non-LOSP | Total |
| Residential - Tenant Rents | 1.0\% | 2.5\% |  | 470.562 |  | 470.562 | 475,268 |  | 475,268 | 480.020 |  | 480,020 |
| Residential - Tenant Assistance Payments (Non-LOSP) | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Residential - LoSP Tenant Assistance Payments | n/a | n/a |  | 4,057,342 |  | 4,057,342 | 4.206,465 |  | 4,206,465 | 4.360.919 |  | 4,360,919 |
| Commercial Space | n/a | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Residential Pakking | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Rent Income | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Supportive Services Income | 2.5\% | 2.5\% |  | - | - | . | . | . | . |  |  |  |
| Interest Income - Project Operations | 2.5\% | 2.5\% |  | . |  | . |  |  |  |  |  |  |
| Laundry and Vending | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Tenant Charges | 2.5\% | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Residential Income | 2.5\% | 2.5\% |  |  | - | . |  |  | . |  |  |  |
| Other Commercial Income | n/a | 2.5\% |  |  |  |  |  |  |  |  |  |  |
| Withdrawal from Capitalized Reserve (deposit to operating account) | n/a | n/a | Link from Reserve Section below, as |  |  |  |  |  |  |  |  |  |
| Gross Potential Income |  |  | ${ }_{4}^{4,527,904}$ |  |  | 4,527,904 | 4,681,733 |  | 4,681,733 | 4,840,939 | - | 4,840,939 |
| Vacancy Loss - Residential - Tenant Rents | n/a | n/a | Enter formulas manually per relevant MOH policy; annual incrementing usually not appropriate | (23.528) |  | (23.528) | (23,763) | - | (23,763) | (24.001) |  | (24,001) |
| Vacancy Loss - Residential - Tenant Assistance Payments | n/a | $\xrightarrow{\text { n/a }}$ |  |  |  |  |  |  |  |  |  |  |
| EFFECTIVE GROSS INCOME |  |  |  | 4,504,376 |  | 4,504,376 | 4,657,969 |  | 4,657,969 | 4,816,938 |  | 4,816,938 |




| Adverising and Marketing | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Oftice Expenses | 3.5\% | 3.5\% |  | 55.698 |  | 55.698 | 57,647 |  | 57,647 | 59.665 |  | 665 |
| Office Rent | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Legal Expense - Property | 3.5\% | 3.5\% |  | 120.885 |  | 120,885 | 125,116 |  | 125,116 | 129,496 |  | 129,496 |
| Audit Expense | 3.5\% | 3.5\% |  | ${ }^{37,777}$ |  | 37,777 | 39,099 |  | 39.099 | 40.467 |  | ${ }^{40.467}$ |
| Bookkeeping/Accounting Services | 3.5\% | 3.5\% |  | 39.965 |  | 39,965 | 41,364 |  | 41,364 | 42.811 |  | ${ }^{42,811}$ |
| Bad Debis | 3.5\% | 3.5\% |  | 63,102 |  | 63,102 | 65,311 |  | 65,311 | 67,597 |  | 67,597 |
| Miscellaneous | 3.5\% | 3.5\% |  | 31,430 | - | 31,430 | 32,530 |  | 32,530 | 33,669 |  | 33.669 |
| Sub-total Administration Expenses |  |  |  | 348, 657 | - | 348,857 | 361,067 | - | 361,067 | 373,705 | - | 373,705 |
| Utilities |  |  |  |  |  |  |  |  |  |  |  |  |
| Electricity | 3.5\% | 3.5\% |  | 205,082 |  | 205,082 | 212,260 |  | 212,260 | 219,689 |  | 219,689 |
| Water | 3.5\% | 3.5\% |  | 188.347 |  | 183,347 | 189,764 |  | 189,764 | 196,406 |  | 196,406 |
| Gas | 3.5\% | 3.5\% |  | 94.653 |  | 94,653 | 97,966 |  | 97,966 | 101,395 |  | 101,395 |
| Sewer | 3.5\% | 3.5\% |  | 214, 197 | - | 214,97 | 221,694 |  | 221,694 | 229,453 |  | 229,453 |
| Sub-total Utilities |  |  |  | 697,280 |  | 697,280 | 721,684 | - | 721,684 | 746,943 |  | 746,943 |
| Taxes and Licenses |  |  |  |  |  |  |  |  |  |  |  |  |
| Real Estate Taxes | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Payroll Taxes | 3.5\% | 3.5\% |  | 106.650 |  | 106,650 | 110,382 |  | 110.382 | 114,246 |  | 114,246 |
| Miscellaneous Taxes, Licenses and Perrmits | 3.5\% | 3.5\% |  | 48,354 | $\square$ | 48,354 | 50,047 |  | 50,047 | ${ }^{51,798}$ |  | 51,798 |

 USES OF CASH FLOW BELOW (This row also shows DSCR.)


| MOHCD RESIDUAL RECEIPTS DEBT SERVICE | $\begin{array}{\|l\|} \hline \text { Dist. Soft } \\ \text { Debt Loans } \end{array}$ |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| MOHCD Residual Receipts Amount Due | 100.00\% | Allocation per pro rata share of all soft debt |  |  |  |
| Proposed MOHCD Residual Receipts Amount to Loan Repayment |  |  | - | . |  |
| Proposed MOHCD Residual Receipts Amount to Residual Ground Lease |  | Proposed Total MOHCD Amt Due less Loan Repayment | . | . |  |
| NON-MOHCD RESIDUAL RECEIPTS DEBT SERVICE |  |  |  |  |  |
| HCD Residual Receipts Amount Due | 0.00\% | No HCD Financing | - | $\square$ | . |
| Lender 4 Residual Receipts Due | 0.00\% |  | - | . |  |
| Total Non-MOHCD Residual Receipts Debt Service |  |  |  |  |  |
| REMAINDER (Should be zero unless there are distributions below) |  |  |  |  |  |
| Owner Distributions/Incentive Management Fee |  |  |  | . |  |
| Other Distributions/Uses <br> Final Balance (should be zero) |  |  |  |  |  |
| replacement reserve - running balance |  |  |  |  |  |
| Replacement Reserve Starting Balance |  |  | 1,392,000 | 1,508,000 | 1,624,000 |
| Replacement Reserve Deposits |  |  | 116,000 | 116,000 | 116,000 |
| Replacement Reserve Withdrawals (ideally tied to CNA) |  |  |  |  |  |
| Replacement Reserve Interest $\quad \boldsymbol{R R}$ Running Balance |  |  | 1,508,000 | 1,624,000 | 1,740,000 |
| operating reserve. bunumg balance |  | RR BalancelUnit | \$6,500 | 87,000 | \$7,500 |
| OPERATING RESERVE- RUNNING BALANCE |  | 遇 | . |  |  |
| Operating Reserve Deposits |  |  | . | . | . |
| Operating Reserve Withdrawals |  |  |  |  |  |
| Operating Reserve Interest |  |  |  |  |  |
|  | OR Balance as | as a\% of Prior Yr Op Exps + Debt Service | 0.0\% | 0.0\% | 0.0\% |
| OTHER REQUIRED RESERVE 1-RUNNING BALANCE |  |  |  |  |  |
| Other Reserve 1 Starting Balance |  |  | . | . | . |
| Other Reserve 1 Deposits <br> Other Reserve 1 Withdrawals |  |  | - | - |  |
| Other Resesve 1 Interest |  |  |  |  |  |
| Other Required Reserve 1 Running Balance |  |  |  |  |  |
| OTHER RESERVE 2 - RUNNING BALANCE |  |  |  |  |  |
| Other Reserve 2 Starting Balance |  |  | . | . | . |
| Other Reserve 2 Deposits Other Reserve 2 Withdrawals |  |  |  |  |  |
| Other Reserve 2 Interest |  |  |  |  |  |






| Property and Liability Insurance |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 3.5\% | 3.5\% |  | 207,073 | - | 207,073 | 214,321 |  | 214,321 | 221,822 |  | 221,882 |
| Fideity Bond Insurance |  | ${ }^{3.5 \%}$ | 3.5\% |  |  | - |  |  | - | 7 |  | - | ${ }^{78,871}$ |
| Wirerors's \& Oofticensars' Liability Insurance |  | 3.5\% | ${ }^{3.5 \%}$ |  | 13,627 | - | 73,627 | 7,203 | - | 70,203 | 18,871 | - | 88,871 |
|  | Sub-total Insurance |  |  |  | 280,700 | - | 280,700 | 290,524 | - | 290,524 | 300,93 | - | 300,693 |


| Payroll | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Supplies | 3.5\% | 3.5\% |  | 202,717 | . | 202,717 | 209,812 |  | 209.812 | 217,156 |  | 217,156 |
| Contracts | 3.5\% | 3.5\% |  | 1,261,223 |  | 1,261,223 | 1,305,365 |  | 1,305,365 | 1,351,053 |  | 1,351,053 |
| Garbage and Trash Removal | 3.5\% | 3.5\% |  | 201,042 |  | 201,042 | 208,078 |  | 208,078 | 215.361 |  | 215.361 |
| Security Payroll Contract | 3.5\% | 3.5\% |  | 51,601 | . | 51,601 | 53,407 | . | 53,407 | 55,276 | - | 55,276 |
| HVAC Repairs and Maintenance | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Vehicle and Maintenance Equipment Operation and Repairs | 3.5\% | 3.5\% |  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Operating and Maintenance Expenses | 3.5\% | 3.5\% |  | ${ }_{1}^{182,948}$ |  | ${ }^{182,948}$ | ${ }_{1}^{19996,351}$ |  | ${ }_{\text {189,351 }}^{1096014}$ | ${ }^{1959.979}$ |  | ${ }^{195.979}$ |



TOTAL OPERATING EXPENSES $\begin{gathered}\text { PUPA (w/o Reserves/GL Base RentBond Fees) }\end{gathered}$ | Reserves/Ground Lease Base RentitBond Fees |
| :--- |
| Ground Lease Base Rent |


total operating expenses ( $\mathbf{\omega} /$ Reserves/GL Base Rent/ Bond Fees) NET OPERATING INCOME (INCOME minus OP EXPENSES)


Commercial Hard Lebt Service TOTAL HARD DEBT SERVICE
CASH FLOW (NOI minus DEBT SERVICE)
Commercial Only Cash Fow
Allocation of Commercia Surplus to LOPS/non-LOSP (residual income)
AVAlLABLE EASH FLOw
USES OF CASH FLOW BELOW (This row also shows DSCR.) ESIDUAL RECEIPTS (CASH FLOW minus PAYMENTS PRECEDING MOHCD)
Does Project have a MOHCD Residual Receipt Obligation?
Will Project Defer Developer Fee?
Residual Receipts spilit or all years. - Lender/Owner

MOHCD RESIDUAL RECEIPTS DEBT SERVICE


## REMAINDER (Should be zero unless there are distributions below)

Owner Distributionsilncentive Ma
Other Distribitons/ses
Final Balinue (should be zero)

\section*{Replacement Reserve Starting Balance <br> | Replacement Reserve Deposits |
| :--- |
| Replacement Resve Withrawal (ideally tied to CNA ) |
| Replacement Reserve literest |}

## RR Running Balance




Other Resevere 2 Withorawals
Other Resenve 2 Interest
Other Required Reserve 2 Running Balance

| "Below-the-line" Asset Mgt fee (uncommon in new projects, see policy) | 3.5\% | 3.5\% | per MOHCD policy | 37,980 |  | 37,980 | 39,309 |  | 39,309 | 40.685 |  | 40.685 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Partnership Management Fee (see policy for limits) | 3.5\% | 3.5\% | per MOHCD policy |  |  |  |  |  |  |  |  |  |
| Investor Service Fee (aka "LP Asset Mat Fee") (see policy for limits) |  |  | per MOHCD policy n a annua increase |  |  |  |  |  |  |  |  |  |
| Other Payments |  |  |  | , |  |  |  |  |  |  |  |  |
| Non-amorizing Loan Pmnt - Lender 1 |  |  | Enter comments se: anual increase, elc. | . | . |  | . |  |  |  |  |  |
| Non-amortizing Loan Pmit - Lender 2 |  |  | Enter comments re: anual increase, etc. | - | . |  |  |  |  |  |  |  |
| Deferred Developer Fee (Enter amt <= Max Fee from row 131) |  |  |  | . |  |  |  |  |  |  |  |  |
| total Payments preceding mohcd |  |  |  | 37,980 |  | 37,980 | 39,309 |  | 39,309 | 40,685 |  | 40,685 |


|  | . | . | - | - | - | . | . | - |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Estimated anual toal | 116.000 | . |  |  | - |  |  |  |  |
| Estimated anualtoal | 10,000 | - |  | \%0.0. | - | 110,000 | 116,000 | - | 116,000 |
|  | . | $\cdots$ | . | - | - | , |  | - |  |
|  | - | - | - | - |  |  |  |  |  |
|  |  | - |  |  | - |  |  | - |  |
|  | 116,000 | - | 116,000 | 116,000 | - | 116,000 | 116,000 | - | 116,000 |
|  | 4,993,991 | - | 4,943,491 | 5,112,453 | - | 5,112,453 | 5,287,329 | - | 5,287,329 |
|  | 37,980 | - | 37,980 | 39,309 | - | 39,309 | 40,685 | - | 40,685 |
| Enter comments re: annual increase, elc. |  |  | . | . | - |  | $\square$ | - |  |
| Enter coomments se: annual increase, elc. | . | - | - | - | - |  |  | - |  |
| Enter comments re: annual increase, elc. | . | $\cdot$ | - | . | $\cdot$ | - | . | - |  |
| Enter comments re: a anual increase, elc. | - | - | . | - | - | . | - | - |  |
|  |  |  | , |  |  | - |  |  |  |
|  | 37,980 | $\stackrel{\square}{-}$ | $\stackrel{-}{37,980}$ | 39,309 | - | 39,309 | 40,685 | - | 40,685 |
|  |  |  |  |  |  |  |  |  |  |
|  | $\stackrel{-1}{ }$ | - | 37,980 | 39,309 |  | 39,309 | $\begin{array}{\|c\|} \hline- \\ 40,685 \end{array}$ |  | 40,685 |

$\square$





| ities |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Electricty | 3.5\% | 3.5\% |  | 252,098 225,380 |  | ${ }_{\text {252,098 }}^{2250}$ | 260,922 |  | 260,922 |
| Gas | 3.5\% | 3.5\% |  | 116,353 |  | 116,353 | 120.425 |  | 120,425 |
| Sewer | 3.5\% | 3.5\% |  | 263,303 | . | 263.303 | 272.518 | - | 272,518 |
| Taxes and Licenses Sub-total Utilities |  | Taxes and Licenses |  | 857,135 | - | 857,135 | 887,134 |  | ${ }^{887,134}$ |
| Real Estate Taxes | 35\% | 35\% |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Miscellaneous Taxes, Licenses and Permits | 3.5\% | 3.5\% |  | 59.440 | . | 59,440 | ${ }_{6}^{61,520}$ | . | ${ }_{61,520}$ |
| Sub-total Taxes and Licenses |  |  |  | 190,539 |  | 190,539 | 197,208 |  | 197,208 |
| Insurance |  |  |  |  |  |  |  |  |  |
| Property and Liability Insurance | 3.5\% | 3.5\% |  | 229,586 |  | 229,586 | 237,621 |  | 237,621 |
| Fidelity Bond Insurance | 3.5\% | 3.5\% |  |  |  |  |  |  |  |
| Worker's Compensation | 3.5\% | 3.5\% |  | 81,631 |  | 81,631 | ${ }^{84,488}$ |  | 84,488 |
| Director's officers' Liabilty Insurance | 3.5\% | 3.5\% |  |  |  |  |  |  |  |


| Payroll | 3.5\% | 3.5\% |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Supplies | 3.5\% | 3.5\% |  | 224,756 |  | 224,756 | 232,623 |  | 232,623 |
| Contracts | 3.5\% | 3.5\% |  | 1,398, 340 | . | 1,398,340 | 1,447,282 |  | , ,447,282 |
| Garbage and Trash Removal | 3.5\% | 3.5\% |  | 222,899 |  | 222,899 | 230,700 |  | 230,700 |
| Security Payroll Contract | 3.5\% | 3.5\% |  | 57,211 |  | 57,211 | 59,213 |  | 59,21 |
| HVAC Repairs and Maintenance | ${ }^{3.5 \%}$ | 3.5\% |  |  |  |  |  |  |  |
| Vehicle and Maintenance Equipment Operation and Repairs | 3.5\% | 3.5\% |  |  |  |  |  |  |  |
| Miscellaneous Operating and Maintenance Expenses | 3.5\% | 3.5\% |  | 202,838 |  | 202,838 | 937 |  | 20999 |



| Ground Lease Base Rent Bond Monitoring Fee <br> Replacement Reserve Deposit <br> Operating Reserve Deposit <br> Other Required Reserve 1 Deposit <br> Other Required Reserve 2 Deposit <br> Required Reserve Deposit/s, Commercial |
| :---: |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

TOTAL OPERATING EXPENSES (w/ Reserves/GL Base Rent/ Bond Fees) NET OPERATING INCOME (INCOME minus OP EXPENSES)


Commercial Hard Debt Service TOTAL HARD DEBT SERVICE
CASH FLOW (NOI minus DEBT SERVICE)
Commerial Only Cash Flow
Allocation of Comercial Surplus to LOPS/non-LOSP (residual income)
AVAILABLE CASH FLOW
USES OF CASH FLOW BELOW (This row also shows DSCR.)


| MOHCD RESIDUAL RECEIPTS DEBT SERVICE | $\begin{aligned} & \text { Dist. Soft } \\ & \text { Debt Loans } \end{aligned}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| MOHCD Residual Receipts Amount Due | 100.00\% | Allocation per pro rata share of all soft debt |  |  |
| Proposed MOHCD Residual Receipts Amount to Loan Repayment |  |  |  |  |
| Proposed MOHCD Residual Receipts Amount to Residual Ground Lease |  | Proposed Total MOHCD Amt Due less Loan Repayment | . |  |
| NON-MOHCD RESIDUAL RECEIPTS DEBT SERVICE |  |  |  |  |
| HCD Residual Receipits Amount Due | 0.00\% | No HCD Financing | - | - |
| Lender 4 Residual Receipts Due | 0.00\% |  |  |  |
| Lender 5 Residual Receipts Due Total Non-MOHCD Residual Receipts Debt Service | 0.00\% |  |  |  |
| Total Non-MOHCD Residual Receipts Debt Service |  |  |  |  |
| REMAINDER (Should be zero unless there are distributions below) |  |  |  | 0 |
| Owner Distributions/l/ncentive Management Fee |  |  | - |  |
| Other Distributions/Uses |  |  |  |  |
| Final Balance (should be zero) |  |  |  |  |
| REPLACEMENT RESERVE-RUNNING BALANCE |  |  |  |  |
| Replacement Reserve Starting Balance |  |  | 2,088,000 | 2,204,000 |
| Replacement Reserve Deposits |  |  | 116,000 | 116,000 |
| Replacement Reserve Withdrawals (ideally tied to CNA) Replacement Reserve Interest |  |  |  |  |
| RR Running Balance |  |  | 2,04,000 | 2,320,000 |
| preratma reserve punumgbalance |  | RR BalancelUnit | \$9,500 | \$10,000 |
| OPERATING RESERVE-RUNNING BALANCE |  | 为 |  |  |
| Operating Reserve Deposits |  |  | - | . |
| Operating Reserve Withdrawals |  |  |  |  |
| Operating Reserve Interest |  |  |  |  |
| OR Running Balance | OR Banance | as \% of Prior Yr Op Exps + Debt Senice |  |  |
| OTHER REQUIRED RESERVE 1-RUNNING BALANCE | OR Balancea | as \% orfiorr P Exps + + Debisenice | 0.0\% | 0.0\% |
| Other Reserve 1 Starting Balance |  |  | . | - |
| Other Reserve 1 Withdrawals |  |  |  |  |
| Other Reserve 1 Interest |  |  |  |  |
| Other Required Reserve 1 Running Balance |  |  |  |  |
| OTHER RESERVE 2 - RUNNING BALANCE |  |  |  |  |
| Other Reserve 2 Deposits |  |  | - | - |
| Other |  |  |  |  |
| Other Reserve 2 Interest |  |  |  |  |


[^0]:    Anna Van Degna, Director
    Controller's Office of Public Finance

[^1]:    Notes

